

for office use only



# REDSTONE

PROPERTY MANAGEMENT

## Move-In Inspection Form

**\*\* THIS FORM IS NOT INTENDED TO ADDRESS GENERAL MAINTENANCE.**

Please note, all items listed on this form MAY NOT be applicable to your individual unit. Form must be completed and returned to RedStone PM within 5 days of key pick up. All general maintenance requests should be emailed to [Maintenance@redstonepm.com](mailto:Maintenance@redstonepm.com).

Tenant Name: \_\_\_\_\_  
 Property Address: \_\_\_\_\_  
 Move in Date: \_\_\_\_\_ Inspection Date: \_\_\_\_\_  
 Tenant Home/Cell Phone #: \_\_\_\_\_  
 Tenant Email Address \_\_\_\_\_

LIVING ROOM	OK	Comments
Floors		
Walls		
Ceiling Fixture(s)		
Outlets/Switches		
Windows/Screens		
Blinds/Drapes		
Doors/Frame/Knobs		
Closet(s)		

SYSTEMS/MECHANICAL	OK	Comments
Washer/Dryer/Connections		
Hot Water Heater		
Smoke/Carbon Mon. Detector		
Fire Extinguisher		
Mailbox/Ext. Light		
Door Bell		
Thermostat		
A/C Filter		

KITCHEN	OK	Comments
Floor		
Walls		
Ceiling Fixture(s)		
Outlets/Switches		
Windows/Screens		
Blinds/Drapes		
Doors/Frame/Knobs		
Pantry/Closet(s)		
Cabinets/Drawers		
Counter Tops		
Sink/Faucet		
Disposal		

DINING ROOM	OK	Comments
Floors		
Walls		
Ceiling Fixture(s)		
Outlets/Switches		
Windows/Screens		
Blinds/Drapes		
Doors/Frame/Knobs		

REFRIGERATOR	OK	Comments
Inside/Controls		
Shelves/Drawers		
Outside Condition		

  

STOVE/OVEN	OK	Comments
Outside Condition		
Burners		
Vent Fan/Light		
Controls		
Oven Racks		
Drip Pans		

HALLWAY	OK	Comments
Floors		
Walls		
Ceiling Fixture(s)		
Outlets/Switches		

GROUNDS	OK	Comments
Lawn/Shrubs		
Walkways		
Driveway/Parking		
Fence		
Outside Storage		
Other		

DISHWASHER	OK	Comments
Inside/Controls		
Rack/Soap Disp.		
Outside Condition		

FRONT PORCH-if any	OK	Comments
Elec. Fixtures		
Door		
Outside/Inside Condition		

BACK PORCH-if any	OK	Comments
Elec. Fixtures		
Door		
Outside/Inside Condition		